

ABSTRACT

THE PROJECT ADMINISTRATION UNIT MINISTRY OF HEALTH:-

THE DEVELOPMENT OF A PROJECT MANAGEMENT METHODOLOGY FOR THE MINISTRY OF HEALTH

By

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The principal objective of this project report is to develop a Project Management Methodology for the Project Administration Unit of the Ministry of Health, Trinidad and Tobago.

The Unit was established to support the Health Sector Reform Programme and to execute projects to the value of US\$192 million within the five Regional Health Authorities and the Ministry of Health.

The Unit was established in 1996 and has been operating an informal system based on the existing procedures and guidelines.

These guidelines and procedures were established based on loan conditions laid down by the Inter-American Development Bank (IADB), financiers of the reform programme.

By using these documents many variables affect the probability of projects being completed on time and within budget.

This study focuses on project management methodology concepts adopted from three operating companies, in addition to concepts from the Project Management Body of Knowledge and the Unit's own procedures and guidelines.

Essentially, these concepts will be used to assist in the development of a customized project management methodology for the Unit.

It is expected that the Unit will benefit from its implementation since it will act as a means of improving performance and increase the likelihood of successfully managed projects.

Keywords: Patricia Govia: Project Management Methodology; Project Administration Unit; ministry of Health; Health Sector Reform Programme; Inter-American Development Bank (IADB).